



## Exciting Early Childhood Educator Opportunity!

*Are you looking for a change? Are you interested in a new challenge?*

*Would you like to expand your skills?*

*Are you keen to help build a warm, family-friendly day care from the ground up?*

*Are you seeking to make a difference in the lives of children, families and community?*

**The New Ross Community Day Care is looking for a Motivated Level 2 or 3 ECE  
For the position of Early Childhood Educator.**

### **Why Choose the New Ross Community Day Care?**

- Small-scale Day Care (12 children)
- An opportunity to be creative and help develop a Day Care from its start
- Located in a school
- Supportive organization, partners and community
- Make a difference in the lives of children, families and a community
- Work alongside the ECE Director to develop your skills, in a small, supportive organization

### **Not so Far Away**

At the heart of NS, we're only about 30 min. from Kentville and Chester, 40 min. from Bridgewater and less than 50 min. from Tantallon. You avoid commuting traffic and never have to worry about a parking spot!

We are excited to be opening a new Day Care in New Ross in 2018 and hope you consider joining the team! Please see the attached job description to learn more details and how to apply. Feel free to contact us! We'd be happy to show you around our space and community.



## **About New Ross**

New Ross is a vibrant and innovative rural community, centrally located between the Annapolis Valley and the South Shore, in the heart of Nova Scotia. New Ross boasts natural beauty, hard-working, warm and friendly people, a P-8 school, ample recreation possibilities, with many things to do and be involved in. You'll find affordable housing with plenty of property to enjoy what country living has to offer.

New Ross residents consistently work together for the betterment of the community while enjoying a quality of life that fosters pride and prosperity and welcome everyone to experience what we consider a "Hidden Gem".

## **About New Ross Community Day Care**

The Day Care is in the New Ross Consolidated Community School. We would like to have a small centre that offers a home environment and a very personal experience for families and children.

There already exists many key partnership that will make this a very special Day Care opportunity. Not only will the location offer access to the school, but NRCS already has a very close partnership with the New Ross Family Resource Centre, which is located adjacent to the school.

The NRFRC offers afterschool programs, playgroup, prenatal program & baby group, dance class, etc. This close partnership will allow for a continuum of learning from early childhood through to school age years and surrounded by a caring, loving, family and community orientated environment, it would be our hope, goal and mission that each child will strive and thrive.

---

## **NEW ROSS Community Day Care (NRCD) – Employment Opportunity**

4689 Highway 12, New Ross, NS

### **JOB TITLE: Early Childhood Educator**

**REPORTS TO:** Early Childhood Educator Director

### **POSITION SUMMARY:**

Our Early Childhood Educator is responsible for organizing and operating a day care program in the community of New Ross for children aged 18 months to 5 years.

### **MAIN DUTIES AND RESPONSIBILITIES:**

The Early Childhood Educator is responsible for: Creating a warm, family friendly environment that supports the families of New Ross and surrounding area with their child care needs.

#### ***Client Services***

- Develop and implement child-care programs that support and promote the physical, cognitive, emotional and social development of children.
- Plan and lead activities by telling or reading stories, teaching songs, taking children to local points of interest and providing opportunities to express creativity through the media of art, dramatic play, music and physical activity.
- Plan and maintain an environment that protects the health, security and well-being of children.
- Guide and assist children in the development of proper eating, dressing and toilet habits.
- Assess the abilities, interests and needs of children and discuss progress or problems with parents and other staff members.
- May supervise and coordinate activities of other early childhood educators and early childhood educator assistants

#### ***Administrative Functions***

- Observe children for signs of potential learning or behavioural problems and prepare reports for parents, guardians or supervisors.
- Complete paperwork, reports and documentation pertaining to operational standards.

#### ***Other duties as required***

- Assist with special events of the program.
  - Assist in fundraising efforts for the program.
  - Ensures centre meets all Day Care licensing requirements and in accordance with the Day Care Act and Regulations
-

---

### **REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL ATTRIBUTES:**

The Early Childhood Educator should be able to:

- Demonstrate attention to detail to ensure accuracy of written information.
- Manage time and prioritize tasks.
- Work closely with other staff and interact in a professional manner.
- Provide mandatory Child Abuse Registry and Vulnerable Sector checks.
- Establish and maintain positive relationships with community based programs, organizations and families.
- Work independently with minimal supervision and understand the collaborative approach with co-workers, families and other participating members and partners.
- Use excellent communication skills (written and oral), organization and administrative skills.
- Demonstrate a willingness to pursue professional development.
- Enjoy and work well with children.
- Work 40 hours + per week on a permanent full time basis.

### **REQUIRED QUALIFICATIONS:**

The Early Childhood Educator must possess:

- Level 2 Classification under the Day Care Act and Regulations 40(1) of Day Care regulations.
- Experience in day care or a related field.
- Current First Aid Certification.

***Salary: To be negotiated, qualifications dependent. Hourly wage \$17.00 per hour if level 2***

***Anticipated Start Date: As soon as possible***

***Closing date to apply: Open until filled***

We thank all interested candidates for applying. However, we will only be contacting those individuals that we wish to interview.

All applicants must clearly demonstrate in their cover letter or resume that they meet essential qualifications of education and experience in order to be considered for further assessment. Please forward cover letter, resume, and three references electronically, in Adobe PDF or Word format, to Diane at [nrfrnewross@hotmail.com](mailto:nrfrnewross@hotmail.com)

---